



SEMESTER 1, 2023 EXAM SCHEDULE								
TEACHER	PERIOD 1 Tuesday, January 23 P1 assembly schedule.		PERIOD 2 Wednesday, January 24		PERIOD 3 Thursday, January 25		PERIOD 4 Friday, January 26	
Brown, E					HRE1Oc	P132	HRF3Ob HRF3Mc	P132
Chalmers, T	NBE3Ua	207			ENG2Db	207	NBE3Ca	207
Cheng, A			MCR3Ua	125	MDM4Ua	125		
DiPietro, M	SCH3Ua	123			SCH4Ua	123		
Freve, Y			SNC2Da	127	SPH3Ua	127	SNC2Db	127
Gandola, L	ENG2Da	P131	ENL1Wb	P131	ENG2Pa	P131		
Gatt, C	HRE2Oa	P133			HRE2Oc	P132	HRE4O/4Ma	P133
Higgins, K			AMI 10/20a	120	AMG3/4M/ AMI3M/4Ma	120	AMC1O/ AMG2O/3Ma	120
Jubenville, P			BOH 4Ma	143				
Kanters, G	CHC2Da	P132	SNC2Pa	123				
Lambert, T	AVI2Oa	121	AVI1Oa	121			AWU4Ma	121
Lavigne, L	MAP4Ca	125	MFM2Pa	P134			MTH1Wb	203
Lentini, J	HRE1Oa	P130	CGC1Da	P130			CGC1Db	P130
Lucas, M	FSF1Da	206			FSF1Db	206	FSF2Da	206
Lucchetta, A	HRF3Oc/ HRT3Ma	141	HRF3Oa/ HRT3Mb	141			CPW4Ua	141
Macoretta, D			HRE2Ob	205	GLC2O CHV2Oa	205	GLC2O CHV2Ob	205
Marcheterre, J			CHC2Db	204	HRE1Ob	204	CHC2Pa	204
Bellamy, S	SNC1Wa	129	SBI3Ca	129			SBI3Ua	129
Payne, S							AWQ3M/4Ma	134
Sabatini, A	MHF4Ua	126	MHF4Ub	126	MTH1Wa	203		
Scala, A	ENG4Ua	208	ENG4Ca	208			ENG2Dc	208
VanBakel, C								
Venneri, M	MBF3Ca	P134	SPH4Ua	209	MPM2Db	209		
Wall, M	ENL1Wa	204			ENL1Wc	208		



SEMESTER 1, 2023 - 2024 EXAMINATION POLICIES AND PROCEDURES

ATTENDANCE, LATES, MISSED EXAMINATIONS AND TRANSPORTATION

- ⇒ All examinations will be written in the classrooms.
- ⇒ Students will report to school for scheduled examinations only. Attendance will be taken in the examination room where the exam is being written. Students are solely responsible for knowing the date, time and room for each examination.
- ⇒ Students who are late to their exam are to report to Mrs. Moscato or Mr. Hebert
- ⇒ Missing an exam without a medical note will result in a zero on the exam.
- ⇒ Permission to make alternate arrangements to write an exam **is only granted by Mrs. Moscato**. These same expectations are also in place for “in-class exams”.
- ⇒ Students not scheduled for an exam should stay at home. Students not writing an exam must be in the **Library or Cafeteria ONLY**.
- ⇒ There will be no cafeteria service during the examination period. The cafeteria will be open for quiet study.
- ⇒ **Buses will depart from Saint Francis at 2:20 p.m.** The cafeteria and library will be available for student use.

PROCEDURES

- ⇒ Students will report to their examination room, prepared to write the exam at 8:05 a.m.
- ⇒ Students **MUST** put their jackets, hats, and backpacks in their lockers and will not be admitted with jackets and hats into the examination room.
- ⇒ Uniforms do not need to be worn during the examination period. Appropriate out of uniform attire is required. Hats are not to be worn at any time in the building.
- ⇒ Students are expected to be prepared for each examination with the appropriate materials as approved by subject teachers.
- ⇒ Textbooks will be collected as specified by your subject teacher.
- ⇒ Students must remain in the examination room for a minimum of 1 hour from the beginning of the exam. After being given an opportunity to leave after 1 hour, students who remain must remain in the examination room for the entire allocated exam time. Length of the exam is dependent on subject area and grade level.
- ⇒ Students are not permitted in the hallways while exams are in session. Students must proceed to the Cafeteria or the Library upon completion of their exam or leave the building.
- ⇒ Food or beverages are not permitted in the examination room.

INCLEMENT WEATHER

- ⇒ In the event that buses are not running and/or schools are closed, all examinations will be pushed back by one day. For example, the examinations scheduled for Monday will be written on Tuesday and all the other days will be pushed back by one day.
- ⇒ PLEASE CHECK OUR SCHOOL AND BOARD WEBSITE FOR ALL EMERGENCY and WEATHER INFORMATION.

CHEATING - CODE OF CONDUCT

- ⇒ Any student who is involved in cheating will receive a mark of zero.
- ⇒ Any student who is involved in an incident, which violates the code of conduct, will be removed from the examination room and must report to Mr. Hebert.